

 <p style="text-align: center;"><b>ADMINISTRATIVE REGULATIONS</b></p> <p style="text-align: center;"><b>STATE OF ARKANSAS</b></p> <p style="text-align: center;"><b>BOARD OF CORRECTIONS</b></p>	<b>Section Number:</b>	<b>Page Number:</b>
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	<b>Board Approval Date:</b>	
	<b>11/29/79</b>	
	<b>Supersedes:</b>	<b>Dated:</b>
	<b>Reference:</b>	<b>Effective Date:</b>
		<b>2/1/80</b>
<b>SUBJECT: News Media, Interviews and Correspondence</b>		

**I. POLICY OF DEPARTMENT:**

To provide representatives of the news media with access to the maximum extent possible compatible with their orderly administration.

**II. EXPLANATION:**

- A. After making prior arrangements with the Warden or Legislative and Community Relations Office, media representatives should be admitted to correctional institutions and facilities during administrative business hours. Access may be permitted during other than regular business hours at the discretion of the Warden, appropriate Assistant Director or the Director.
- B. Interviews with correctional officials in general should be granted to enable the Department to provide the public, via the news media, with a better appreciation and understanding of the needs and problems of the agency and of incarcerated men and women. Interviews should also be granted so that Department staff can discuss the community's role in the reintegration process.
- C. With respect to requests for interviews with inmates, it will be necessary for the reporter to first contact the unit to obtain the inmate's permission. The inmate may wish to consult with his/her attorney of record before agreeing to be interviewed and/or photographed. Before being interviewed or photographed, the inmate must sign an Inmate Consent Form and same should be witnessed by a Department staff member.
- D. Prior to granting approval for such interviews, the Warden will have to take into consideration the effect such an interview may have on the inmate and his/her personal mental attitude, the effect it may have on other inmates, and the effect of such an interview with respect to any pending review of the inmate.
- E. Inmates shall be allowed to send correspondence to and receive correspondence from media representatives with no greater limitation or restriction imposed by the institution than upon any other general correspondence sent out and received by the inmate.
- F. The media representative shall be escorted by the warden or his designee while at the institution.

## Arkansas Department of Correction

### INMATE CONSENT FORM

The undersigned does hereby consent to be photographed and/or interviewed by \_\_\_\_\_

FOR THE EXCLUSIVE PURPOSE OF \_\_\_\_\_

Said photographs may include filming of any kind, and said interview may include a recording thereof.  
The undersigned consents and authorizes that any such photographs or interview material may be  
utilized by \_\_\_\_\_

FOR THE AFOREMENTIONED PURPOSE.

Furthermore, the undersigned does hereby release and does save harmless the Department of Correction,  
its agents and servants, from any and all claims for damage for libel, slander, invasion of the right of  
privacy, or any other claim based on the use of said material.

The above consent is given by me freely and voluntarily without any promises, threats or duress.

Dated \_\_\_\_\_

Signed:

\_\_\_\_\_

Address:

\_\_\_\_\_

Witnessed by: \_\_\_\_\_

Address: \_\_\_\_\_